

# Byelaws for the SiD Detector Consortium

## Introduction

The intent of this document is to lay out a minimal set of byelaws for the SiD Detector Consortium for the interim period before a full collaboration for an SiD experiment is formed. The following areas are addressed here:

- The definition of the SiD Consortium
- The organizational elements of the SiD Consortium, and the byelaws governing membership of the SiD Consortium
- The procedure for becoming a member of the SiD Consortium
- The rules for SiD authorship
- Establishing the SiD Consortium

## Definition

The SiD Consortium is the collection of institutions and individuals dedicated to the study and development of the SiD detector concept to address a full physics program at a future linear collider.

## Organizational elements of the SiD Consortium

### The Spokespersons

There are two Spokespersons of SiD, initially appointed by the Executive Committee, and eventually elected by the Institutional Board once the Consortium is established. The roles of the Spokespersons are:

- To provide the overall leadership and guidance of the SiD Consortium
- To take major decisions, with advice and input from the Executive Committee or any task forces assembled to give advice, on all matters related to the SiD detector and experiment.
- To Chair meetings of the Executive Committee
- To represent the SiD Consortium in its interactions with external bodies such as laboratories, funding agencies and scientific institutions.
- The period of tenure for a Spokesperson is three years.
- A Spokesperson may be re-elected.
- A spokesperson cannot be a representative on the Institutional Board

## The Executive Committee

The role of the Executive committee is to discuss and give advice to the Spokespersons on all major issues concerning the SiD Consortium.

The Executive committee will consist of:

- The two Spokespersons (ex officio)
- The Chair of the Institutional Board (ex officio)
- The Technical Coordinator and the R&D Coordinator (ex officio)
- Up to eight representatives of major areas of the SiD Consortium as selected by the Spokespersons.

## The Institutional Board

The Institutional Board is the body representing the institutions and individuals of the Consortium. Its functions are the following:

- To provide a forum for discussions of all institutional matters related to the SiD detector concept:
  - Set policy on authorship of publications, (eventually) shift quotas,
  - A common fund and contributions to it,
  - The assignment of speakers for SiD talks
  - The admission of new members/institutes to the SiD consortium
- To elect the Spokespersons
- To elect an Institutional Board Chair
- To amend/change the SiD Consortium Byelaws

## Voting procedures and rules

Each Institute will have one representative and one vote on the Institutional board. The individual members (without an institute affiliation) will be represented by one representative chosen by the individual members.

All votes by the Institutional Board require a quorum of 50%.

- A two-thirds majority vote is required for
  - The admission of new members/institutes to the SiD consortium
  - Amending/Changing the SiD Consortium Byelaws
- All other votes require a simple majority

## Procedure for admitting a new institution or individual into the Consortium

The procedure for applying and admitting a new institution or individual to the SiD Consortium is:

- 1) The Institution or individual sends mail to the Institutional Board chair
- 2) The mail states the name of the institution and the names of those individual(s) proposing to work on SiD.
- 3) The mail also states the proposed area(s) of contribution to SiD.
- 4) The Institutional Board discusses the application and votes.
- 5) Subject to achieving the required two-thirds majority of representatives of the Institutional Board, the chair sends out an approval mail accepting the institution or individual into the SiD Consortium.

### Rules of SiD authorship

All contributing members of SiD institutions and individuals accepted into SiD are considered authors for the initial phase of the Consortium.

### Establishing the SiD Consortium

This section describes the procedure of actually starting to establish the consortium. The current SiD Executive Board will appoint an Interim Institutional Board Chair, who is then charged to set up the Institutional Board. Once the Institutional Board has ten (10) representatives it shall become operational.

In its initial version the Board shall

1. Elect/Confirm the Institutional Board Chair
2. Approve the byelaws

From this point onwards, the SiD Consortium is fully established